

## CCBT COVID-19 HEALTH & SAFETY AGREEMENT

### 1. STUDENT DROP OFF PROTOCOLS

- a. Parent/Guardians arrive with their child at the studio parking lot and should remain in their vehicle or on the premises until their child has been officially checked in by staff. Younger students (ages 3.5-10) should have one parent/guardian accompany them to each pre-class check-in.
- b. Everyone should always have and be wearing a face mask when on the premises & heading in or out of the building. Students should be wearing their dance clothes underneath their street clothes & be ready for their class upon arrival. Changing in & out of dance clothes inside the building is no longer possible, until the pandemic is over.
- c. Until the pandemic is over, we will no longer be able to enter/exit through the library's entrance. Instead, we will now enter/exit through a designated 'waiting/check-in area,' outside the side studio door. Students can line up, while socially distancing in their face masks, until their individual pre-class check-in. *A maximum of 4 students may wait in this designated area at any one time.* Meaning, some students would need to remain in their vehicles and wait for a space to open up in the waiting queue. Parents/Guardians should remain in their vehicles and/or wait on the premises until their child is officially checked in by staff. Once the child has completed their pre-class check-in, the parent/guardian is free to leave the premises until their child's class is finished.
- d. Before each student is allowed into the building, a staff member will greet & check-in each student, individually; using a touchless thermometer to record the temperature of each student and confirm that the student has no COVID-related symptoms (via Health/Wellness Questionnaire) and is also following all MA safety guidelines, protocols, and travel orders.
- e. Once a student has completed their pre-class check-in and shown no signs of COVID-related symptoms, the staff member will either text or give the "thumbs up" to the student's parent/guardian... notifying them that their child can stay for class, and they're free to leave the premises until their child's class/workshop is over.
- f. Parents/Guardians SHOULD NOT leave the premises until they are notified by staff that their child has officially been checked in.
  - i. This is to protect both the children and the staff members.
  - ii. If the student were to present any COVID-related symptoms, been in contact with someone who's tested positive or presumed positive, or recently travelled outside of MA; the student would not be able to participate in class that day and would need to return home, unless they've followed all required MA protocols & travel orders for self-quarantine & testing.
- g. Once a student's check-in is complete and they're not showing any symptoms; they can enter the foyer, remove their street shoes and make their way to designated personal areas to place personal belongings and settle in for class. Students & staff will continue to wear proper face masks inside the studio, throughout all classes, workshops, and rehearsals.

## CCBT COVID-19 HEALTH & SAFETY AGREEMENT (cont.)

### **2. IN CLASS PROTOCOLS**

- a. While class is in session and as long as weather permits, windows & doors of the studio will be propped open & fans will be on to maintain fresh and circulating air throughout the space.
- b. For every class, each student should bring their own designated PPE kit inside their dance bag, to include:
  - 1. A personal bottle of hand sanitizer
  - 2. A package of sanitary/disinfectant wipes
  - 3. At least one additional personal mask

This PPE kit is to ensure that each student has their own personal materials that they will not have to share with others. Each student will be responsible for the care and maintenance of their PPE kit & take it with them when the class is over.

- c. Before and during each class, the instructor will remind students of specific practices and safety protocols needed to maintain adequate social distancing, etc...
- d. The Restroom will be open & reserved for STUDENTS & STAFF only; and, unfortunately will not be available for parents/guardians, siblings, or anyone else until further notice, because of MA Guidelines.
- e. Students, parents & staff should understand that if these health & safety protocols required by the Commonwealth of MA are not followed, staff has the right to remove the student from class.

### **3. END OF CLASS + STUDENT PICKUP PROTOCOLS**

- a. At the end of class, students will be asked to quickly gather their personal belongings and exit into the designated waiting areas to be picked up.
- b. When a student's parent/guardian has arrived on the premises, the student can head to their vehicle. Parents/guardians wearing proper face masks are welcome to come to one of the studio windows to let their child know they've arrived for pick-up; however, they may not enter the studio unless checked-in by CCBT staff.
- c. Students will exit one at a time through the same studio door they entered.
- d. If the parent/guardian is going to be late for end of class pick-up, we ask that they please email [capecodballettheatre@gmail.com](mailto:capecodballettheatre@gmail.com) or send a text message to #508-776-3406 as soon as they're able. Their child can wait inside the studio foyer or in the outside waiting area until the parent/guardian arrives, while CCBT staff cleans & disinfects the studio, dressing room & restroom in between & after every class.

## CCBT COVID-19 HEALTH & SAFETY AGREEMENT

I (Parent/Guardian) have read all of the COVID-19 Health & Safety Protocols and understand CCBT will use best business practices to ensure that the risk of exposure to COVID-19 while in the studio is reduced. I also understand that CCBT cannot guarantee that visiting the studio will not expose the student to this or any other infectious agent (e.g., a cold). By enrolling in in-studio based classes, I agree to ensure that myself and my child abides by these Health & Safety Protocols and hold CCBT entirely free from any and all liability, including financial responsibility, for any infection acquired on CCBT premises, unless there has been a demonstration of gross negligence or willful misconduct on the part of CCBT. I further agree that I both understand & have shared these new Health & Safety Protocols with my child, am aware of possible risks, and am voluntarily choosing to accept them by enrolling my child in in-studio based classes.

**\*Print Student Name & Age:** \_\_\_\_\_

**\*Print Parent/Guardian Name:** \_\_\_\_\_

**\*Date:** \_\_\_\_\_

**\*Parent/Guardian Signature:** \_\_\_\_\_

**\*Parent/Guardian Cell Phone:** \_\_\_\_\_